



Iowa Department of Human Services

Terry E. Branstad
Governor

Kim Reynolds
Lt. Governor

Charles M. Palmer
Director

4/7/14

Tabitha Unternahrer
202 West 2nd St
Wayland IA 52654

Dear Tabitha

This letter is in regards to the 4/1/14 compliance check of your Level B, Registered Child Development Home. Iowa Code Chapter 237A and 441 Iowa Administrative Code, Chapter 110, describes specific requirements that must be met by a Registered Child Development Home. The following areas were out of compliance at the time of my visit:

☐ 110.5(1) Conditions in the home are safe, sanitary, and free of hazards.

Tabitha needs to keep basement steps clear of doors and clothes and clear out an area for her and the daycare children for a tornado safe area.

☐ 110.5(1)b All medicines and poisonous, toxic, or otherwise unsafe materials are secured from access by a child.

Tabitha needs to place child lock on medicine cabinet in the downstairs bathroom.

☐ 110.5(1)c The first-aid kit is sufficient to address first aid related to minor injury or trauma and stored in an area not accessible to children.

Tabitha needs to place tweezers in her home first aid kit.

☐ 110.5(1)e Electrical wiring shall be maintained.

☐ 110.5(1)e All accessible electrical outlets are safely capped.

Tabitha needs to place one safety plug in her bathroom outlet.

☐ 110.5(1)h A safe outdoor play area is maintained in good condition throughout the year.

Tabitha needs repair or replace cracked seats on Little Tikes picnic table; repair metal brace on metal wagon; and place more fall surfacing underneath of her swingset.

☐ 110.5(1)h Is kept free from litter, rubbish and flammable materials.

Tabitha needs to remove dog feces from her outdoor play area and pile of sticks near her shed.

☐ 110.5(1)j The plans shall clearly map building evacuation routes in case of fire, a safe place indoors in case of tornado, and flood shelter areas.

Tabitha will show routes for fire and tornado on the plans posted.

☐ 110.5(1)n Each smoke detector has been installed according to manufacturer's recommendations.

Tabitha needs to replace battery in detector at top of basement stairs.

- ☐ 110.5(1)o Nonsmoking signs posted at every entrance of the home and in every vehicle used to transport children. Signs include telephone # for reporting complaints, and www.iowasmokefreeair.gov.

Tabitha needs sign for her side door.

- ☐ 110.5(1)q All dogs and cats have annual examinations. Records of the exams are on file and must verify that routine immunizations are current and animal is free of endo and ecto parasites.

Tabitha needs to provide documentation of annual exam for Brownie.

- ☐ 110.5(1)q All animal waste is immediately removed from the children's areas and properly disposed of.

Tabitha will remove dog feces from her outdoor play area.

- ☐ 110.5(2) A provider file is maintained and contains:

- ☐ 110.5(2)a A physician's signed statement of health and immunization status on the provider and all members of the household who may be present when children are in the home. Statements must be obtained at the time of initial registration and updated every two years.

Tabitha needs to show documentation of current physical for Trixi, Tylee, Taelley Ann, Tyler. Tabitha needs to show proof of immune status for Polio, MMR and dTap for Trixi, Tylee, Taelley Ann, Tyler.

- ☐ 110.5(2)b Certificates or training verification documentation for:

- ☐ 110.5(2)b Within the first three months of registration:

- ☐ 110.5(2)b Certification by an approved trainer/organization in infant and child first-aid that includes mouth-to-mouth resuscitation. Certification will be maintained throughout period of registration. If they are unable to locate first aid training that includes mouth-to-mouth resuscitation, they must complete both a first aid course and CPR.

Tabitha needs to show documentation of current course completion for first aid/cpr for herself.

- ☐ 110.5(2)c An individual file is maintained for each staff assistant and contains:

- ☐ 110.5(2)c A physician's signed statement of health and immunization status at the time of employment and at least every two years thereafter.

Tabitha needs to show documentation of current physical for Tyler and immune status for Polio, MMR and dTap for Tyler.

- ☐ 110.5(2)c Certification of two hours of approved training relating to identification and reporting of child abuse within 6 months of employment and repeated every 5 years.

Tabitha needs to show proof of current course completion for Tyler.

- ☐ 110.5(2)d An individual file is maintained for each substitute and contains:

- ☐ 110.5(2)d A physician's signed statement of health of at the time of employment and at least every two years thereafter.

Tabitha needs to show documentation of current physical for Tyler and immune status for Polio, MMR and dTap for Tyler.

- ☐ 110.5(2)d Certification of two hours of approved training relating to identification and reporting of child abuse within 6 months of employment and repeated every 5 years.

Tabitha needs to show proof of current course completion for Tyler.

- ☐ 110.5(2)d Certification in infant and child first aid that includes mouth-to-mouth resuscitation. If they are unable to locate first aid training that includes mouth-to-mouth resuscitation, they must complete both a first aid course and CPR.

Tabitha needs to show proof of current course completion for Tyler and Greg.

- ☐ 110.5(3) Activity Program.

- ☐ 110.5(3)e All play equipment and materials are in a safe condition, for both indoor and outdoor activities.

See 110.5(1) h

- ☐ 110.5(4) The certificate of registration is displayed in a conspicuous place.

Tabitha needs to display her current certificate.

- ☐ 110.5(8) Children's Files

- ☐ 110.5(8) An individual file is maintained for each child and updated annually or when there are changes. Each file contains:

- ☐ 110.5(8)e For infants and preschoolers: A statement of health signed by a physician submitted annually.

Need updated physical for E.L.

- ☐ 110.5(8)g A signed and dated immunization certificate provided by the state department of public health.

Need updates for E.L. Need signature and date on form for A.B.

Non-compliance with any of the mandated regulatory requirements listed above may lead to the cancellation or revocation of your Child Development Home Registration. **Please take whatever steps are necessary to completely address each of the violations noted above. It is essential you correct all above-mentioned violations by 5/22/14.**

- ☐ Based on the items out of compliance listed above, you will be required to have a recheck or follow up visit to your home. This visit will occur sometime on or after **5/22/14**

Please do not hesitate to contact me at DHS at (319) 372-3651 if you have any questions regarding this letter.

Sincerely,

Chad Reckling
Social Worker II

Always Remember:

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at 1-866-324-3236

As you plan your future trainings to meet your 24 hours of training requirement, please remember that you need to use only DHS approved training and only 12 hours can be by self-study. You can access the approved training by going to http://www.dhs.state.ia.us/Consumers/Child_Care/Professional_Development.html and you can sign up for training at <https://ccmis.dhs.state.ia.us/trainingregistry/>

All providers need to maintain compliance with rules set out in Iowa Administrative Code, Chapter 110, which includes: 441 IAC 110.5(1): Check with the appropriate authorities to determine how the following local, state, or federal laws apply to you: • Zoning code • Building code • Fire code • Business license • State and federal income tax • Unemployment insurance • Worker's Compensation • Minimum wage and hour requirements • OSHA • Americans with Disabilities Act (ADA).